

Meeting Minutes
USPHS Minority Officer Liaison Council (MOLC)
20 April 2009

Location: Teleconference
Teleconference Line: 866-642-7575; Passcode: 9531573

Attendance	Name	MOLC Position	Group	Agency
Present	CAPT James Bresette	Secretary	AIANCOAC	IHS
Present	CAPT Rita Lookingglass	Representative	AIANCOAC Chair	IHS
Present	CAPT Gina Pahona	Minority Recruitment Subcommittee Chair	AIANCOAC	IHS
Absent	LCDR Michael Weahkee	Secretary (Acting)	AIANCOAC	IHS
Present	LCDR Saini Parmjeet	Vice Chair	APAOC Chair	HRSA
Present	LT Leorey Saligan	Representative	APAOC	NIH
Present	CDR Sheila Merriweather	Representative	BCOAG	OS
Present	CDR Sean-David Waterman	Liaison	BCOAG Chair	OS
Present	LCDR Candido Alicea	Representative	HOAC	NIH
Present	CDR Jeasmine Aizvera	Cultural Competency Workgroup Lead	HOAC Chair	NIH
Present	CAPT Laura Aponte	Chair	HOAC	OS
Present	LCDR Wanda Chestnut	JOAG Representative	JOAG	OPHS

Visitors: RADM Helena Mishoe, CAPT Nancy Bill, and CDR Marta Guerra

I. Call to Order and Council Roll Call

- MOLC Chair CAPT Laura Aponte called the meeting to order at 14:35 EST. Council roll was taken by the Acting MOLC Secretary, CAPT Gina Pahona. A quorum was established with representation from all minority committees in attendance. CAPT Aponte and CDR Merriweather extended a warm welcome and thank you to RADM Mishoe who serves as our MOLC advisor.

II. Review and Approval of Meeting Minutes

- CAPT Aponte called for a review and approval of the minutes for the March 16, 2009 meeting.
- Two changes were noted – change CDR Guerra to CDR Guerra on page 2 under Chair report and change LCDR Parmjeet to LCDR Parmjeet on page 3 in the heading of the APAOC report.
- CDR Waterman moved to accept the minutes as changed with a second by CAPT Lookingglass. Motion carried without opposition. Minutes approved.

III. Reports

CHAIR Report – CAPT Laura Aponte

- The MOLC Website annual fee has been paid by CAPT Aponte. She has requested \$24.87 from each group and to date only 1 group has provided reimbursement. CAPT Aponte to send payment information to Minority group Chairs.
- HOAC is responsible for the MOLC website this year and will be identifying a webmaster. Specifics will be provided by CDR Aizerva. CAPT Aponte has requested that each minority group provide contact information to her for the purposes of updating the website. Specifically, she has requested:
 - The names, contact info, and email address of the Executive Staff of each group.
 - Meeting times, dates, and awards.

Information should be provided to CAPT Aponte by May 1st.

- Because the Officers Basic Course curriculum is full, MOLC is unable to present at the Officers Basic Course. Instead, it was decided that a MOLC brochure will be used in lieu of a presentation. Draft document is to be developed by May 12. LCDR Candido Alicea has volunteered to lead the charge.
- SG Briefing. The SG Briefing has been scheduled for May 8th with the specific location to be announced. More specifics will be forward to the respective Chairs by CAPT Aponte when obtained. Each minority group and MOLC workgroup should prepare a report of activities. Furthermore, CAPT Aponte has requested that at least one rep from each minority group plan to attend. Group Chairs should provide names of individuals. Reports are due to CAPT Aponte by May 1st. CAPT Aponte asked CDR Merriweather if she had any tidbits to share regarding the meeting. CDR Merriweather remarked that the group would probably only have half an hour and suggested that a 10 minute presentation be provided followed by a 20 of discussion. Also, others do need to attend from each group. When asked about uniforms, CDR Merriweather remarked that she wrote SDB twice and khaki once. She also provided a binder for each RADM that included the group/workgroup status reports. RADM Mishoe recommended looking at the previous reports as a means to provide continuity. The group decided that sending the briefing documents prior to the meeting was not necessary.
- COF
 - Group was reminded that the MOLC Awards luncheon was moved to Thursday June 4th. It will be a hot plated meal free to participants.
 - Speaker and Theme to be announced.
 - Group was encouraged to continue collecting action photos among respective group for the MOLC Booth. Request for MOLC booth volunteers is forthcoming.
 - Photographer last year was from APAOC. LT Saligan is to reach out to LCDR Sally Hu to determine if photographer will be available this year.
 - The topic of speakers was mentioned and it was noted that CAPT Bresette suggested RADM Satcher be considered.

AIANCOAC Report – CAPT Rita Lookingglass

- CAPT Lookingglass reported that the AIANCOAC held its most recent meeting on April 16, 2009.
- The Communications Subcommittee is working on 508 compliance and has developed a website 508 compliance plan.
- Coins have been ordered and available for purchase.
- Membership drive has been initiated with LCDR Weahkee taking the lead to update the membership application and disseminating the information.
- The group continues to work on updating the By-laws.
- AIANCOAC Awards nominations has closed and selections to be made.

APAOC – LT Leorey Saligan

- LT Saligan reported that APAOC had a general meeting on April 15, 2009.
- Recipients of the 3 APAOC Awards have been chosen. Letters were sent out to the awardees.
- APAOC received the list of possible themes and speakers for the MOLC luncheon and they have been forwarded to CDR Guerra for possible consideration. APAOC is trying to put together pictures to be posted in the MOLC booth and asked if there were specific instruction on how to prepare the photos. Specific instructions were provided by CAPT Aponte. Photos should be recent (within the last 1 to 2 years) and are due May 22, 2009.
- May 20 will be a special day for APAOC, an event is planned to present CAPT Lock's shadow box to Mrs. Lock to honor his service to the group.
- The first APAOC event, the Chinese Lunar Year celebration was done at Lake Forest Mall in Gaithersburg a couple of months ago and 14 APAOC members signed up for the event.
- A proposal was presented to the APAOC group that a Readiness/Deployment Working group be developed. This will be a major initiative for APAOC this year.
- CAPT Aponte shared with the group that May is National Asian Pacific month.

BCOAG - CDR Sean-David Waterman

- CDR Waterman reported that their membership application drive is underway and that they have received a good number of applicants so far.
- BCOAG received several nominees for their awards and have finalized their award selections.
- A networking spreadsheet has been sent out.
- Planned/held Community outreach activities include:
 - Food Share Network – April 18th – which included the packing of boxes of food for unprivileged.
 - Racing for the Cure - BCOAG to partner with DC COA to sponsor a team for the event to be held June 6th. CDR Waterman to sent contact info of the lead to the group.

HOAC – CDR Jeasmine Aizvera

- CDR Aizvera reported that the last meeting was held on April 9, 2009.
- Award nomination and selection process for the Carlos Finley Award has been completed.

- Communication Subcommittee is working on revising their brochure. Also, the Communication Subcommittee is unable to host a private website at this time and requested a link on the MOLC website for HOAC. Following the HOAC report, this was discussed. CDR Waterman made a motion that HOAC be allowed to utilize the MOLC website which was seconded by CAPT Lookingglass. Motion carried with opposition.
- HOAC is preparing for Hispanic Heritage month which is September.
- HOAC hopes to complete the updating of their charter next month.
- A new subcommittee - Outreach – has been established to coordinate such activities.

JOAG – CDR Merriweather for LCDR Wanda Chestnut

- CDR Merriweather reported that RADM Williams is working on Officer Development Initiative. JOAG to provide inputs
- JOAG is finalizing award selections.
- **Development – Final COF**
- JOAG COF Booth contact is John Dill.

IV. Working Groups

Cultural Competency & Awareness –CDR Jeasmine Aizvera.

- CDR Aizvera report that her group had not met recently but will plan to regroup and do so in the future.

Minority Recruitment – CAPT Gina Pahona

- Group held first meeting on April 2, 2009. Representative from all minority groups.
- Group decided to first assess mentoring activities among the minority groups. Three (3) of the 4 groups have been requested to provide information on whether or not they have a mentoring program for young officers and the number of pairs. To date, no information has been provided.
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Childhood Obesity Prevention – CDR Sheila Merriweather

- CDR Sheila Merriweather reported that Eliminating Racial and Ethnic Disparities met last in Feb. and has not met since that time. Due to CDR Merriweather's imminent departure for a 1 month shipboard deployment, she will provide CAPT Aponte with an alternate point of contact for this work group.

V. OFRD Readiness Update – CDR Sean-David Waterman

- CDR Waterman reported that Corps readiness stands at 93.3%, the highest readiness level ever.
- The Continuing Promise 09 Mission continues. Spaces available for mid-level provider.
- Information is out on the Pacific Islands Mission. OFRD is seeking officers of Asian or

Polynesian descent.

VI. Announcements

COF Liaison will be meeting Wednesday (April 22). It was recommended that this be added to next month's agenda.

VII. Adjournment

- The meeting was adjourned at 16:19 EDT.
- CAPT Aponte reminded officers that the next MOLC meeting is scheduled for May 18, 2009 at 2:30 EDT.
 - 409 3rd Street, SW Suite 330, Southwest Federal Building
 - Teleconference Line: 866-642-7575; Passcode: 9531573

Minutes prepared by: CAPT Gina Pahona (AIANCOAC) for
CAPT James Bresette, MOLC Secretary
edited by CAPT Laura Aponte, MOLC Chair.

Respectfully submitted:

/s/

/s/

CAPT James Bresette (AIANCOAC)
MOLC Secretary

CAPT Laura Aponte (HOAC)
MOLC Chair